

PART 1 - PUBLIC

---

**Decision Maker:** Adult and Community PDS Committee

**Date:** 24<sup>th</sup> February 2010

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** ADULT AND COMMUNITY PDS WORK PROGRAMME 2009/10

**Contact Officer:** Philippa Stone, Scrutiny Co-ordinator  
Tel: 020 8313 4871 E-mail: philippa.stone@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Legal, Democratic and Customer Services

**Ward:** N/A

---

1. Reason for report

- 1.1 This report provides the Committee with an opportunity to review its work programme and make any necessary adjustments.

---

2. **RECOMMENDATION(S)**

- 2.1 The Committee is asked to consider its work programme and schedule of meetings and indicate any changes that it wishes to make.

### Corporate Policy

1. Policy Status: Existing policy. As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Excellent Council.
- 

### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £476,706 (2009/10)
  5. Source of funding: Existing budgets
- 

### Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
- 

### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 The Committee's 2009/10 Work Programme to date is attached at **Appendix A**.
- 3.2 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made. The Forward Plan issued on 14<sup>th</sup> October includes key decisions related to the Adult and Community Portfolio and the next Forward Plan will be published on 16<sup>th</sup> December 2009.
- 3.3 The Committee has established a reference group to review Transportation issues across the Adult and Community Portfolio. The proposed terms of reference for the group are:
- 1) To identify the current transport arrangements provided by the Council to support people with independent living. This will include scrutiny of:
    - The range of current services provided by the Council, e.g. ACS transport fleet services, black taxi card service, disabled freedom pass service etc.;
    - The quality of services (i.e. reliability, flexibility availability);
    - Cost effectiveness of service (i.e. unit costs comparisons, value for money etc).
  - 2) To consider the future travel requirements of people requiring council support, in line with "Supporting Independence in Bromley" this will include scrutiny of :
    - Future projected demands (including numbers as well as well as changing expectations)
    - Any planned developments for travel arrangements within the Council and also key partner's e.g. health, and 3<sup>rd</sup> sector;
    - The future use and impact of direct payments/personal budgets to meet service user choices for travel arrangements;
    - Accessibility of mainstream transport services for vulnerable people.
  - 3) In the light of the above, consider and review the funding of future travel arrangements for vulnerable people as part of the wider agenda of Supporting Independence in Bromley.

The following Members are part of the reference group: Councillor Ellis, Councillor Charsley, Leslie Marks and Maureen Falloon.

- 3.4 The NHS Healthcheck Working Group will continue to review health services across the Borough. The current membership of the Working Group is: **Councillor Judi Ellis, Councillor Carol Hubbard, Councillor Charles Rideout and Councillor Brenda Thompson**. The Working Group will hold its first meeting of the year on 11<sup>th</sup> November.
- 3.5 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

**A&C PDS Committee – Work Programme 2009/10****2 June 2009**

Appointment and Review of Co-opted Members  
 Presentation (Bromley PCT) - Practice Based Commissioning and Referral Management  
 Presentation: Care Brokerage – Bromley Mencap  
 Bromley Homeseekers – Progress Report  
 Contract Monitoring of Care Homes for Adults  
 Direct Payments Procedures Review – up date.  
 Annual Monitoring Report on Adult & Community Services Department - Complaints received  
 April 2008 to March 2009  
 Bromley Mortgage Rescue Scheme  
 Matters Arising/Work Programme

**15 July 2009**

Presentation – Community Links Bromley  
 Outcomes from the Joint Overview and Scrutiny Committees Reviewing Proposals for Stroke and  
 Major Trauma  
 Presentation – Transforming Social Care  
 Bromley Safeguarding Adults Board: 2008/09 Annual Report  
 Housing and Residential Services Annual Report – 2008/09 Annual Report  
 Budget Monitoring 2009/10  
 Budget Closedown  
 Matters Arising/Work Programme  
 Transforming social care  
 PCT/LD Accommodation progress report  
 Empty Dwelling Management Order  
 Temporary to Permanent housing initiative

**29 September 2009**

Supporting Independence in Bromley Update (Re-ablement)  
 Thyme Out Update  
 Presentation (Bromley PCT) – Update regarding Proposals for GP and Dentistry  
 Bromley PCT – Procurement for the Urgent Care Centre alongside A&E at the PRUH  
 Contract Monitoring - Gateway Review Progress Report  
 Domiciliary Care Survey Results  
 Update on Swine Flu  
 Budget Monitoring 2009/10  
 Matters Arising/Work Programme

**17 November 2009**

Adult and Community Services Mid-year Performance  
 Housing and Residential Services mid year Report  
 Empty Property Strategy  
 Supporting Independence in Bromley Update  
 Procurement Strategy For Housing Support For Older People  
 Day care services for older people  
 Review of Contract for Supported accommodation and floating support for people with learning  
 disabilities  
 Review of Contract for Supported accommodation and floating support for young people  
 Review of Contract for Age Concern – core funding  
 Care Homes Reference Group – Update  
 Impact of the Recession on Services and Budget  
 Update on Sexual Health Services

Draft Budget  
Budget Monitoring 2009/10  
Matters Arising/Work Programme

### **16 February 2010 (Special Meeting)**

Care Quality Commission Inspection of Adult Social Care

### **24 February 2010**

Quality Monitoring of Care Homes – Annual Report 09/10  
Care Assessments and reviews - performance update  
Supporting Independence in Bromley Update  
Framework contract for Supporting People  
Grants report 2010/11  
Capital Monitoring report 09//10  
Budget Monitoring report 09/10  
Matters Arising/Work Programme

### **14 April 2010**

Annual Health Check 2009/10  
Supporting Independence in Bromley Update  
Draft Portfolio Plan 10/11 and performance update 09/10  
Quality Monitoring of Domiciliary Care services – Annual Report  
Review of Transition from CYP Services to Adult Services for individuals with disabilities  
Findings from the Transport Reference Group  
Bromley PCT: Sexual Health Update  
Budget Monitoring 2009/10  
Matters Arising/Work Programme

### **22 June 2010**

Appointment and Review of Co-opted Members  
Supporting Independence in Bromley Update  
Review of Allocations Policy and Housing Register Banding  
Annual Monitoring Report on Adult & Community Services - Complaints 09/10  
Housing and Residential Services 2009/10 Annual Report  
Review of Carers Strategy  
Matters Arising/Work Programme

### **27 July 2010**

Supporting Independence in Bromley Update  
Bromley Safeguarding Adults Board 2009/10 Annual Report  
Budget Monitoring 2010/11  
Budget Closedown 2009/10  
Matters Arising/Work Programme

### **21 September 2010**

Supporting Independence in Bromley Update  
Bromley PCT: Update on Primary Care Developments  
Budget Monitoring 2010/11  
Matters Arising/Work Programme

**2 November 2010**

Supporting Independence in Bromley Update  
Adult and Community Services Mid-year Performance Report  
Housing and Residential Services Mid Year Performance Report  
Draft Budget  
Budget Monitoring 2010/11  
Matters Arising/Work Programme

**25 January 2011**

Supporting Independence in Bromley Update  
Contract Monitoring of Care Homes – Annual Report  
Budget Monitoring 2010/11  
Matters Arising/Work Programme

**29 March 2011**

Supporting Independence in Bromley Update  
Draft Portfolio Plan  
Budget Monitoring 2010/11  
Matters Arising/Work Programme